

## **BOH MEETING MINUTES**

### **12/06/2023**

In attendance: Bridget Sweet, Chair; Jeffrey Harris, Member; Cathleen Liberty, Director; Ginny McNeil, Health Agent; Alisha Sullivan, Public Health Nurse; John Robertson, Shared Service Grant Regional Inspector; Epidemiologist Cassia Monteiro; Maureen Canesi, Administrative Assistant and Kim Mu-Chow

**CALL TO ORDER:** ► Chair Sweet called the meeting to order at 5:00 pm.

**APPROVAL OF MINUTES:** ► November 1, 2023.

► **MOTION** to Approve the November, 2023 meeting minutes by Harris. **SECOND** by Sweet. No discussion. ► **ROLL CALL VOTE:** Harris-YES; Sweet-YES; ► **VOTE:** Yes-2, No-0, Absent-0.

#### **Reorganization - Board of Health**

Chair Sweet welcomed Kim Mu-Chow as the new member to the Board of Health.

► **MOTION** by Kim Mu-Chow nominated Bridget Sweet as Board of Health Chair. **SECOND** by Harris. ► No discussion. ► **ROLL CALL VOTE:** Mu-Chow-YES; Harris-YES; ► **VOTE:** Yes-2, No-0, Absent-0.

► **MOTION** by Kim Mu-Chow nominated Jeffrey Harris as Board of Health Vice Chair. **SECOND** by Sweet. ► No discussion. ► **ROLL CALL VOTE:** Mu-Chow-YES; Sweet-YES; ► **VOTE:** Yes-2, No-0, Absent-0.

#### **Discussion on the Bylaw to amend the code for the Town of Franklin, Chapter 139, Sewers**

Director Liberty reviewed the Bylaw and changes: enforcing grease traps for new and existing businesses and changes to FOG (fog, oil, grease) violations.

#### **Vote to approve a local upgrade at 6 Bunny Drive**

► **MOTION** to approve request for a local upgrade on increase of the maximum allowable cover; systems components for repair only at 6 Bunny Drive by Harris. **SECOND** by Mu-Chow. ► No discussion. ► **ROLL CALL VOTE:** Harris-YES; Mu-Chow-YES; Sweet-YES ► **VOTE:** Yes-3, No-0, Absent-0.

#### **Metacomet Shared Service Grant Inspector Update**

Regional Inspector John Robertson updated the board with the Regional Inspector Report for the month of November, 2023.

#### **Metacomet Public Health Nurse Update**

Public Health Nurse Alisha Sullivan updated the board with the Public Health Report for the month of November, 2023.

#### **Metacomet Shared Service Grant Epidemiologist Update**

Epidemiologist Cassia Monteiro updated the board with the Epidemiologist Report for the month of November, 2023.

**CITIZENS COMMENTARY**

**ADJOURNMENT**

**► MOTION to adjourn at 5:24 by Harris. SECOND by Mu-Chow. ► No discussion. ► ROLL CALL VOTE: Harris-YES; Mu-Chow-YES; Sweet-YES ► VOTE: Yes-3, No-0, Absent-0.**

Respectively submitted by: Maureen Canesi